

Martin County Hospital District  
Board of Directors Meeting  
Monday, September 27, 2021

Members Present: Morgan Cox, Albert Garza, John Myrick, Clay Parker

Members Absent: Frances Hernandez, Terry Franklin

Hospital Staff Present: Nancy Cooke, Becky Brandon, Freddy Olivarez, Tara Lopez, Corina Mckiskl, Dr. Cargill, Linda Wiebe, Tonya Glisan, Tamara Sanford


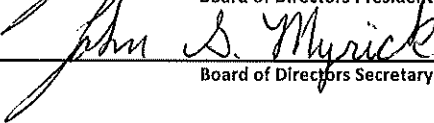
Other Attendees: Brian Jackson - Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Tour Emergency Department Expansion Project		
Reading and Approval of Minutes from August 30, 2021 - Tax Hearing	Minutes reviewed, one correction to John Myrick's name being misspelled.	Motion by John Myrick to approve the minutes from the August 30, 2021 Tax Hearing meeting with correction stated, seconded by Clay Parker. No opposition, motion carries.
Reading and Approval of Minutes from August 30, 2021 - Regular Board Meeting	Minutes reviewed with no corrections.	Motion by Clay Parker to approve the minutes from the August 30, 2021 Regular Board Meeting with no corrections, seconded by Albert Garza. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Wiebe presented the providers for Appointment, Re-appointment and Expiring Terms, listed</p> <p><b>Appointment:</b></p> <p>Scott Garoutte, MD - Abilene Radiology - Diagnostic Radiologist</p> <p>Monica Kessi, MD - V-Rad - Diagnostic Radiologist</p> <p><b>Re-appointments:</b></p> <p>None</p> <p><b>Expiring Privileges:</b></p> <p>Brian Borgoyne, MD - V-Rad</p> <p>Kenton Kagy, MD - V-Rad</p> <p>John Stewart, MD - V-rad</p>	Motion was made by John Myrick, seconded by Frances Hernandez, to approve the appointments and expiring providers as presented. No opposition, motion carries.
Department Reports - Quarterly Clinic Report	Ms. Brandon gave a report on the Clinic. Telehealth visits increased in the past quarter. Community Outreach / Partnerships - School Based Clinics: Stanton ISD- 65 enrolled with 20 visits, Grady set up completed and enrollment beginning. Flu Vaccine Clinic Ackerly-Sands-October 4th, Grady ISD- October 19th, Stanton ISD -- October 20th, COVID Vaccines - We continue to offer all three vaccines at this time.	Motion was made by Albert Garza to approve the Quarterly Clinic Report, seconded by John Myrick. No opposition, motion carries.
Department Reports - Compliance Report	Ms. Lopez gave a brief compliance report.	Motion was made by John Myrick to approve the Compliance Report, seconded by Clay Parker. No opposition, motion carries.
Quality Assurance Dashboard	Ms. Cooke stated due to the increased census for the month of August, there was an abbreviated Quality Meeting so not much to report this month.	Motion was made by Clay Parker to approve the Quality Assurance Report, seconded by Albert Garza. No opposition, motion carries.
Policies - Visitation Policy	Ms. Wiebe stated as of September 1, we are required to allow visitors to all patients, all visitors will be screened when entering the hospital.	Motion was made by John Myrick, to approve the changes to the Policies presented, seconded by Clay Parker. No opposition, motion carries.
Policies - Public Funds Investment Policy	Ms. Cooke stated the policy was updated appointing the CFO as the Investment Officer.	
Policies - HIM Policies	HIM policies have been updated to agree with HIPAA policies.	
Policies - Quality Improvement Plan	The change to this plan states that the meeting will take place at least quarterly.	
Policies - Patient Safety Program	The change to this plan states that the meeting will take place at least quarterly.	
Contracts: Remedy Pain Management Contract - Extension	Ms. Cooke stated the existing contract with Remedy Pain Management expired on August 31, 2021. A 30-day extension to September 30 is requested.	Tabled until after Executive Session

Contracts: Remedy Pain Management Contract - Renewal	<p>Ms. Cooke stated a new contract has been negotiated with Keith Gist to provide pain management services. The contract provides for compensation of \$116.28 per Worked Relative Value Unit/wRVU. Based on current volumes, the reimbursement to Mr. Gist will be approximately \$250,000 per year. If volume increases, his reimbursement will increase.</p> <p>The following clause has been included in the contract:</p> <p>In the event that numbers of cases per month are restricted/limited at the request or direction of the Hospital as a result of staffing or Operating Room availability, or any other reason due solely to a decision by the Hospital, Contractor's compensation shall be increased so that he is paid for up to 180 wRVU's for that month even if the number of wRVU's total less than that amount. This will provide for payment to Mr. Gist if the hospital must limit the number of cases.</p>	Tabled until after Executive Session
Contracts: Authorize use of Owner's Contingency Fund for Additional Time and General Conditions for Phasing of Project	<p>Ms. Cooke stated MWBuliders has requested the authorization to use \$42,259.58 (\$33,000 labor and \$9,259.58 Other) of the Owner's Contingency Fund due to the extension of the time needed to complete the ER Project due to requested phasing of the project. This staging is necessary for hospital operations. We must have the new construction completed and in use prior to beginning the remodel of the existing areas. \$107,834 remains in the Owner's Contingency Fund. The State has been scheduled for the week of October 18 to perform the 80% inspection of the new construction. Completion of the new construction is currently scheduled to be completed November 12, with the State inspection the week of November 15th or 29th. Completion of Phase II (Internal Renovations) is scheduled to be completed February 9.</p>	Motion was made by Albert Garza to approve Authorization the use of Owner's Contingency Fund for Additional Time and General Conditions for Phasing of Project, seconded by Clay Parker. No opposition, motion carries.
Contracts: Appointment of District Investment Officer	<p>Ms. Cooke stated the policy is being updated to provide for the CFO, rather than the CEO, to serve as the Investment Official. Ms. Glisan has completed the required 10 hours of education to serve in this capacity.</p>	Motion was made by John Myrick to approve Appointment of District Investment Officer, seconded by Clay Parker. No opposition, motion carries.
Contracts: Remodel/Repair of EMS Barn and Bunkhouse	<p>Ms. Cooke stated Three separate projects are proposed for the EMS Barn and Bunkhouse.</p> <ol style="list-style-type: none"> <li>1. Replacement of Overhead motors and relocation of chain pulls - This will replace the existing motors on the garage doors and move them to the side of the door. It will also move the chain pull to the side. They are currently located in the middle of the door. This makes it difficult to open the doors manually. It will also provide more space between the top of the ambulance and the doors. Cost is \$7,250.00</li> <li>2. EMS Building-Attic Partition Wall - The bays in the EMS Barn were air conditioned last year. This has helped with equipment and supply storage and maintenance of the units. The attic storage space is open to the bays. This bid will provide for the enclosure of these openings. This will make the air conditioning and heating more efficient and save on utility bills. Cost is \$8,750.00</li> <li>3. EMS Reception - The EMS Bunkhouse has an area that was previously the reception area for the dentist office. It has counter height half walls. This space will be used as office/study/work space. Because the space is now open to the living area, noise can be a factor when trying to utilize it. Cost is \$8,750.00</li> </ol>	Motion was made by Clay Parker to approve Remodel/Repair of EMS Barn and Bunkhouse, seconded by John Myrick. No opposition, motion carries.
Equipment: Equipment and Furnishings for the ER Expansion	<p>Ms. Cooke asked for authorization to spend upto \$75,000 to purchase equipment and furnishings for the new ER area. The final list and cost will be brought back to the board for approval.</p>	Motion by Albert Garza, to approve Authorization of Expenditure not to Exceed \$75,000 to purchase Equipment and Furnishings for ER Expansion, seconded by Clay Parker. No opposition, motion carries.
CFO Report	<p>Ms. Glisan presented the Financial Statements for the month ended August 31, 2021 for review. She noted that cash on hand for August was 390 days. August Restricted cash totaled \$4,173,180. Total patient revenue for August was \$3,780,642. August Cash Disbursement totaled \$1,657,732.99 with no patient refunds.</p>	Motion by John Myrick, to approve the Financial Reports for August 2021, seconded by Albert Garza. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> <li>1. Have several Director positions open - Human Resources, EVS and Home Health</li> <li>2. Freddy Olivarez has graduated with his Masters in Healthcare Administration.</li> <li>3. Marketing Update - We have canceled our booth at Trades Day due to uncertainty of COVID. We are working on re-vamping our Social Media presence.</li> <li>4. We have begun the Regenron Antibody Infusions for COVID+ patients, we have done 35-40 so far and patients feel better the next day, some the same day.</li> <li>5. Marketing Update - We have put a hold on Marketing. The digital billboard in Big Spring is up and running.</li> <li>6. The next Manager Retreat has been moved to November 3.</li> <li>7. We will have a blood drive on November 16th.</li> </ol>	Motion by Albert Garza, to approve the Administrative Report, seconded by Clay Parker. No opposition, motion carries.

	8. Holiday Celebration - We are working on a plan.	
	9. New Normal - We are working on a plan if we have another spike.	
	10. The new BioMedical Company has started.	
	11. CMS Vaccine Mandate - we are waiting on rules and regulations to come out; we are not mandating at this time.	
	13. I will be out Friday, October 1st and Monday, October 4th.	
Adjourn to Executive Session at 12:55p.m.		
Reconvene to Open Session at 1:23pm		
Motion on Items Discussed in Executive Session	a. Remedy Pain Management Contract - Extension	Motion by John Myrick, to approve the Remedy Pain Management contract Extension as presented, seconded by Albert Garza. No opposition, motion carries.
	b. Remedy Pain Management Contract - Renewal	Motion by Albert Garza, to approve the Remedy Pain Management Contract Renewal amended to include coverage, seconded by John Myrick. No opposition, motion carries.
Adjourn Meeting at 1:29pm		Motion by Albert Garza, to adjourn meeting, seconded by John Myrick. No opposition, motion carries.

  
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 Board of Directors President  
  
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 Board of Directors Secretary