

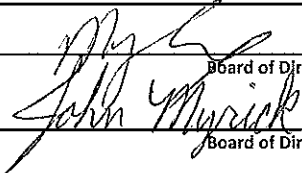
Martin County Hospital District
Board of Directors Meeting
Monday, October 25, 2021

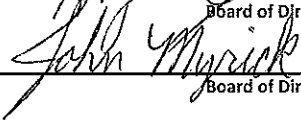
Members Present: Morgan Cox, Albert Garza, John Myrick, Clay Parker, Frances Hernandez
 Members Absent: Terry Franklin
 Hospital Staff Present: Nancy Cooke, Becky Brandon, Freddy Olivarez, Tara Lopez, Corina Mckiski, Dr. Cargill, Tonya Glisan, Tamara Sanford
 Other Attendees: Craig Carter - Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from September 27, 2021	Minutes reviewed and approved as submitted.	Motion by Clay Parker to approve the minutes from the September 27, 2021, seconded by John Myrick. No opposition, motion carries.
Public Comment	None	
Audit Report for the Fiscal Year Ended April 30, 2021	Aaron Milligan, CPA and Shonna Cannaday with Durbin & Company, L.L. P. were presented to present the Audit and Cost Report for the year ended April 30, 2021. The audit was rendered with an unmodified opinion. It was noted that there was a Medicare Cost Report receivable settlement of \$538,263. Days cash on hand increased from 343.8 to 529.9, which is well above the rural hospital average of 102.0. The operating margin improved from (54.4%) to (27.2%). Reporting for the Provider Relief Funding was reviewed. It was noted that MCHD could retain the \$4,062,692 PRF funds received in this year. The Management Letter contained one Deficiency related to the cost report settlement. Rural Health Clinic reimbursement methodology was reviewed and explained to the Board.	Motion was made by Albert Garza, seconded by Frances Hernandez, to approve the Audit Report. No opposition, motion carries.
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report. ED statistics and the quality metrics associated with them were reviewed.	Motion was made by Albert Garza, seconded by Clay Parker, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	<p>Ms. Lopez presented the providers for Appointment, Re-appointment and Expiring Terms, listed</p> <p>Appointment: N/A</p> <p>Re-appointments: Shirlene Sulatan, NP - Psych / Mental Health</p> <p>Expiring Privileges: N/A</p>	Motion was made by John Myrick, seconded by Frances Hernandez, to approve the appointments and expiring providers as presented. No opposition, motion carries.
Quality Assurance Dashboard	Ms. McKiski presented the Quality Assurance Report for September. It was noted that the ED length of stay was associated with patients being held who required transfer to a higher level of care. During the recent COVID spike, these transfers were delayed.	Motion was made by Clay Parker to approve the Quality Assurance Report, seconded by John Myrick. No opposition, motion carries.
Department Reports - EMS Report	Mr. Wood gave a report on the EMS call activity. Current EMS projects and training were discussed at length.	Motion was made by John Myrick to approve the EMS Report, seconded by Frances Hernandez. No opposition, motion carries.
Policies / Procedures		
Policies - I-Stat	Ms. Lopez stated the policy updated the Physician Standing Orders.	Motion was made by Clay Parker, to approve the changes to the Policies presented, seconded by John Myrick. No opposition, motion carries.
Policies - Dietary	BI-Annual Review, minor changes made.	
Policies - HIM Policies	HIM policies have been updated to agree with HIPAA policies.	
Policies - CT Exam	Updated with standard operating procedures.	
Contracts: Contract with Cary Services for Preventative Maintenance on Mechanical Systems	Ms. Cooke stated the attached proposed contract is to perform preventative maintenance on Rooftop AC Units, Traditional Split and Ductless Systems, Walk-in Coolers/Freezer, Boilers, Hot Water Pumps, and Ice Machines. Annual cost is \$15,460, this does not include filters or filter replacement. Agreement also provides for a 15% discount on any repair services performed.	Motion was made by Frances Hernandez, seconded by John Myrick, to approve the contract with Cary Services as presented. No opposition, motion carries.

Contracts: Board Self-Appraisal Assessment	Ms. Cooke stated Texas Healthcare Trustees is offering the opportunity to participate in a Board Self-Assessment Survey. All Board members will be registered to participate in the survey. A copy of the questions is attached. On completion, reports will be received that include our results, as well as peer and national benchmark data. Survey completion date is December 1. There is no cost for participating in the survey.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Board Self-Appraisal Assessment. No opposition, motion carries.
Equipment: Equipment and Furnishings for the ER Expansion	Ms. Cooke presented a new listing of Equipment and furnishings for the new ER area for approval in the amount of \$123,026.66.	Motion by Albert Garza, to approve Expenditure of \$123,026.66 to purchase Equipment and Furnishings for ER Expansion, seconded by John Myrick. No opposition, motion carries.
CFO Report	Ms. Gilsan presented the Financial Statements for the month ended September 30, 2021 for review. She noted that cash on hand for September was 355 days. September Restricted cash totaled \$2,118,280. Total patient revenue for September was \$5,733,576. September Cash Disbursement totaled \$1,953,884.34 with \$1,307.53 patient refunds.	Motion by Albert Garza, to approve the Financial Reports for September 2021, seconded by Frances Hernandez. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> 1. Have several Director positions open - Human Resources, EVS and Home Health 2. Freddy Olivarez has graduated with his Masters in Healthcare Administration. 3. Marketing Update - We have canceled our booth at Trades Day due to uncertainty of COVID. We are working on re-vamping our Social Media presence. 4. We have begun the Regenron Antibody infusions for COVID+ patients, we have done 35-40 so far and patients feel better the next day, some the same day. 5. Marketing Update - We have put a hold on Marketing. The digital billboard in Big Spring is up and running. 6. The next Manager Retreat has been moved to November 3. 7. We will have a blood drive on November 16th. 8. Holiday Celebration - We are working on a plan. 9. New Normal - We are working on a plan if we have another spike. 10. The new BioMedical Company has started. 11. CMS Vaccine Mandate - we are waiting on rules and regulations to come out; we are not mandating at this time. 13. I will be out Friday, October 1st and Monday, October 4th. 	Motion by Albert Garza, to approve the Administrative Report, seconded by Clay Parker. No opposition, motion carries.
Adjourn to Executive Session at 12:55p.m.		
Reconvene to Open Session at 1:23pm		
Motion on Items Discussed in Executive Session	a. Remedy Pain Management Contract - Extension	Motion by John Myrick, to approve the Remedy Pain Management contract Extension as presented, seconded by Albert Garza. No opposition, motion carries.
	b. Remedy Pain Management Contract - Renewal	Motion by Albert Garza, to approve the Remedy Pain Management Contract Renewal amended to include coverage, seconded by John Myrick. No opposition, motion carries.
Adjourn Meeting at 1:29pm		Motion by Albert Garza, to adjourn meeting, seconded by John Myrick. No opposition, motion carries.


 Board of Directors President


 Board of Directors Secretary