

**Martin County Hospital District
Board of Directors Meeting
Monday, April 25, 2022**

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin, Clay Parker

Members Absent: Frances Hernandez



Hospital Staff Present: Nancy Cooke, Calvin Cargill, MA, MD, Becky Brandon, Freddy Olivarez, Tara Lopez, Corina Mckiski, Tonya Glisan, Lisa Bibb, Kip Wood, Tamara Sanford, Linda Pierce

Other Attendees: Craig Carter, Hospital Attorney

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from March 25, 2022	Minutes were reviewed and approved as submitted.	Motion by John Myrick to approve the minutes from the March 25, 2022, seconded by Terry Franklin. No opposition, motion carries.
Employee Recognition	Ms. Cooke congratulated Dan Rios and Angel Nieto on a great job during the recent COLA State Survey.	
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report. ED statistics for March were reviewed. Emergency Room visits in March were 392 staying the same as February.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	Ms. Cooke presented the providers for Appointment, Re-appointment and Expiring Terms, listed below. Appointment: Monlca Fowler-Hudson, CRNA - MCHD Re-appointments: None Expiring Providers: Anna Francisco, MD - MCHD	Motion was made by Terry Franklin, seconded by John Myrick, to approve the appointments and expiring providers as presented. No opposition, motion carries.
Quality Assurance Dashboard	Ms. McKiski presented the 2022 Quality Assurance Dashboards and 2022 Quality Improvement Dashboards approval. ER Visits, AMAs and LWOTs were reviewed and discussed. Ms. McKiski stated we are 100% in compliance with E-Prescribing, she stated it is the first time since implementing the program that we have been 100% in compliance. Ms. McKiski stated our new EVS Director Leonard Lippy has been working on decreasing our linen rejection rate which was at 7%. He is doing a great job with this project. Mr. Myrick asked about the Arm Band Scanning percentage being in red. Ms. McKiski stated that it was an error and should be in black since we are meeting our goal in that area.	Motion was made by John Myrick to approve the Quality Dashboards, seconded by Clay Parker. No opposition, motion carries.
Department Reports - EMS Report	Mr. Wood presented the EMS Report for review and approval. Mr. Wood stated EMS is busy and calls will likely increase. New Protocols Skills Testing is a project they are working on. Discussed the units in service and ones currently out of service for maintenance.	Motion was made by Albert Garza to approve the EMS Report, seconded by John Myrick. No opposition, motion carries.
Policies - Radiology Policies Review	This a Bi-Annual review, only minor changes made.	Motion was made by Albert Garza to approve the Policies as presented, seconded by Clay Parker. No opposition, motion carries.
Policies - HIM Policies	Changes made to incorporate current guidelines and processes. Three new policies on birth, tissue and organ reporting.	
Contracts: Texas Hospital Association Patient Safety Organization Membership Agreement	Ms. Cooke presented this contract for approval. This is contract will allow us to share information with other facilities on issues we are having to help get guidance on how to handle without being penalized or sanctioned by the State. The cost for this service is \$3,000 per year.	Motion was made by Terry Franklin to approve the contracts as presented, seconded by John Myrick. No opposition, motion carries.
Contracts: Patton Healthcare Consulting, Inc. - CMS Mock Survey Proposal	Ms. McKiski presented this proposal for approval. This is an agreement with a company that will come in and perform a mock CMS survey for the hospital and clinic to bring to our attention any deficiencies so we can correct those before our next survey that should be happening July-August timeframe. The cost of this service is \$19,800.	
Equipment: EMS Golf Cart	Ms. Cooke stated this will replace the current golf cart that is used for local football games, Trades Days and other events that EMS is a part of. The total cost is \$31,785 and is a budgeted item.	Motion was made by Albert Garza, seconded by Clay Parker, to approve the purchase of the Golf Cart for EMS as presented. No opposition, motion carries.
Equipment - Novarad PACS	Ms. Cooke stated this purchase is replace an outdated monitor in the ER that providers use to view radiology films. The total cost for this purchase is \$18,169 and is a budgeted item.	Motion was made by Terry Franklin, seconded by Albert Garza, to approve the purchase of the Novarad PACS as presented. No opposition, motion carries.

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Equipment: IV Pumps	Ms. Pierce stated purchase is for 33 IV Pumps to replace the end of life pumps we currently use that are 10 years old. These new pump will interface with Cerner and also have the ability to load our protocols into them. The total cost of this purchase is \$92,925 and only includes the pumps. We will receive a \$200 credit for each old pump returned. The cost of the programming and Cerner Interface will be a separate cost and will be presented for approval when we are ready to implement about 6 months after pumps are replaced. This is a budgeted item.	Motion was made by Terry Franklin, seconded by John Myrick, to approve the purchase of the Novarad PACS as presented. No opposition, motion carries.
CFO Report - Financial Statements and Cash Disbursements	Ms. Gilsan presented the Financial Statements for the month ended March 31, 2022 for review. She noted that cash on hand for March is 575 days up from 537 days in February. March Restricted cash totaled \$1,766,227. Total patient revenue was \$3,293,000. March Cash Disbursement totaled \$2,293,759.36 with \$18,689.96 in patient refunds.	Motion by Terry Franklin, to approve the Financial Reports for March 2022, seconded by Albert Garza as presented. No opposition, motion carries.
Operational Budget	Ms. Gilsan presented the FY2022-FY2023 Operational Budget for review and approval.	Motion by Albert Garza, to approve the 2022-2023 Operational Budget, seconded by Terry Franklin as presented. No opposition, motion carries.
Capital Budget	Ms. Gilsan presented the 2022-2023 Capital Budget for review and approval. Ms. Gilsan discussed equipment purchases that are in the FY2022-FY2023 budget.	Motion by Clay Parker, to approve the FY2022-FY2023 Capital Budget, seconded by John Myrick. No opposition, motion carries.
Penetration Test Results	Ms. Cooke presented the Penetration Test Results for review.	
Administrative Report	<ol style="list-style-type: none"> 1. Ms. Cooke presented the names of the Employees of the Month for January - Mauro Sotelo, February - Patrice Houser and March - Simon Ramford and the Mission Award Winners for the 4th Quarter 2021 - Kristen Berrera, Yaritza Navarette and Simon Ramford. 2. Ms. Cooke stated meetings with Directors have begun to get them thinking about Master Site Plan. 3. Skills Fair - Linda, Corina, Tara and Laurel did a great job. 4. Landscaping is looking great, Hank is working hard to make the hospital look good. 5. THT July Conference - Brian and Craig have been added to the July 27th agenda. 6. May Board meeting will be Tuesday, May 31st. Please let us know if you will not be attending to make sure we have a quorum. 7. Hospital Week - May 9-13, we will have activities all week wrapping up with a cook-out on Friday. 8. Nancy will be out of the hospital April 28th and 29th. 9. RV Dealership is wanting to purchase more land. They were made aware that the Hospital Board has no desire to sell additional property. 	Motion by John Myrick, to approve the Administrative Report, seconded by Albert Garza. No opposition, motion carries.
Strategic Planning Discussion	Ms. Cooke reviewed and discussed the Senior Leadership's thoughts on where we are now, where we want to be in 3-5 years and how to get there. Lengthy discussion ensued. Board agrees with the direction leadership is wanting to move in. Ms. Cooke will put the Strategic Plan together and present to the Board for approval.	
Adjourn to Executive Session at 1:36pm. Reconvene Meeting at 1:41pm.		
Adjourn Meeting at 1:42pm.		Motion was made by Albert Garza, seconded by Clay Parker to adjourn meeting. No opposition, motion carries.


 Board of Directors President

 Board of Directors Secretary