

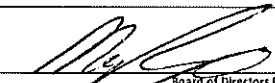
Martin County Hospital District  
Board of Directors Meeting  
Monday, September 26, 2022

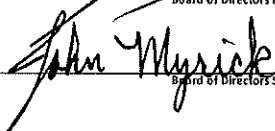
Members Present: Morgan Cox, Frances Hernandez, Terry Franklin, Clay Parker  
Members Absent: Albert Garza, John Myrick  
Hospital Staff Present: Nancy Cooke, Freddy Olivarez, Tara Lopez, Corina McKiski, Dr. Cargill, Linda Pierce, Tonya Glisan, Lisa Bibb, Tamara Sanford  
Other Attendees: Brian Jackson - Hospital Attorney, Bill Parson and Randall Thompson - Vandergriff Architects

Meeting called to Order at 11:30am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from August 29, 2022 - Tax Rate Public Hearing	Minutes reviewed with no corrections.	Motion by Terry Franklin to approve the minutes from the August 29, 2022 Tax Rate Hearing meeting with no corrections, seconded by Frances Hernandez. No opposition, motion carries.
Reading and Approval of Minutes from August 29, 2022 - Regular Board Meeting	Minutes reviewed with no corrections.	Motion by Frances Hernandez to approve the minutes from the August 29, 2022 Regular Board meeting with no corrections, seconded by Clay Parker. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report.	Motion was made by Frances Hernandez, seconded by Clay Parker, to approve the Medical Staff Report. No opposition, motion carries.
Medical Staff Privileges and Terminations	Ms. Pierce presented the providers for Appointment, Re-appointment and Expiring Terms, listed below. Appointment: Allida Hernandez, FNP-C - MCHD Re-appointments: Chandra Keele, NP - MCHD Expiring Privileges: None	Motion was made by Clay Parker, seconded by Terry Franklin, to approve the appointments, re-appointments and expiring providers as presented. No opposition, motion carries.
Strategic Initiatives		
Presentation on Master Site Plan	Mr. Parsons from Vandergriff Architects gave a detailed presentation on the updated drawings of the Medical Office Building Construction. Lengthy discussion ensued around the different proposed clinic layouts, total cost and time frame to complete. Administration and Board will meet to discuss further.	
Philanthropic Strategic Plan	Ms. Glisan discussed a list of potential donors and the process. We are still waiting on our 5.01(c)(3) approval.	
Plan to Grow and Enhance the Swing Bed Program	Ms. Pierce presented a plan to grow and enhance The Swing Bed Program.	
Patient Experience Committee Plan	Ms. McKiski discussed the purpose, objectives, goals and implementation plan of the Patient Experience Committee. We will strive to improve our patient's experience every time they visit the hospital.	
Update Cash Flow	Ms. Glisan presented an updated cash flow statement to the Board for review.	
Updates on Other Initiatives		
Quality Assurance Report	Ms. McKiski reviewed the progress on current projects, HCAHPS, Tracers Conducted and Key Performance Indicators. Ms. McKiski introduced our new Risk Manager/Patient Safety Manager - Michael Sechrest.	Motion was made by Frances Hernandez, seconded by Clay Parker, to approve the Quality Assurance Report. No opposition, motion carries.
Departmental Reports: TruLite Report	Ms. Harrison reported on the 3rd Quarter. Patient census is currently 73, goal is to reach minimum of 80 and maintain 90 with current staffing. Marketing efforts and Press Ganey Scores were reported.	Motion was made by Clay Parker, seconded by Frances Hernandez, to approve the TruLite Report. No opposition, motion carries.
Policies: Administration	Ms. McKiski presented this policy revision to increase the expenditure approval limit for the CEO from \$15,000 to \$25,000.	Motion was made by Frances Hernandez, seconded by Clay Parker, to approve the Policies as presented. No opposition, motion carries.
Policies: Cardiopulmonary	Ms. McKiski presented this policy revision - Added Guidance for High-Frequency Chest Wall Oscillation	
Policies: EVS	Ms. McKiski presented the new policy - Procedure for cleaning in the PACU and Post-Op areas of the facility	
Policies: Pharmacy	Ms. McKiski presented a new policy - Guidelines for patients own insulin pump and other implemented pumps	
Policies: Safety	Ms. McKiski presented multiple policies that were restructured to meet CMS specifications.	
Policies: Swing Bed	Ms. McKiski presented a Plan to outline the scope, goals and objectives of the Swing Bed Program.	
Contracts: Chart Review Audit Proposal - Provider Reimbursement Consultants, Inc.	Ms. Glisan presented this contract for approval for Chart to Bill review to be performed by PRC, Inc. Total cost is \$22,500.00.	Motion was made by Clay Parker, seconded by Frances Hernandez, to approve the contact with Provider Reimbursement Consultants, Inc. as presented. No opposition, motion carries.
Contracts: Contract Renewal with Mark Salcone, D.O.	Tabled to Executive Session.	
Contracts: Contract Renewal with Hima Parthuri, D.O.	Tabled to Executive Session.	
Contracts: Retirement Plan Amendment	Ms. Cooke stated this Amendment would allow PRN Employees to participate in our Retirement Plan.	Motion was made by Terry Franklin, seconded by Clay Parker, to approve the Retirement Plan Amendment as presented. No opposition, motion carries.
Contracts: Texas Healthcare Trustees Board Self-Assessment	Ms. Cooke presented this contract for approval. Annual Board Self-Evaluation - total cost is \$500.00.	Motion was made by Terry Franklin, seconded by Frances Hernandez, to approve Texas Healthcare Trustees Board Self-Assessment as presented. No opposition, motion carries.
Equipment: Zoll Autopulse System and Zoll Portable Ventilator	Ms. Cooke presented this equipment for purchase for approval; [1] Zoll Auto Pulse System in the amount of \$17,871.46 and [1] Zoll Portable Ventilator in the amount of \$21,192.85. We have recently increased our license with the State for in use ambulances from 4 to 5. This purchase will allow for all 5 ambulances to be equipped with an auto pulse system and portable ventilator. The total cost for this purchase is \$39,064.31 and these are budgeted items.	Motion was made by Terry Franklin, seconded by Clay Parker, to approve the equipment purchase of the Zoll Autopulse System and Zoll Portable Ventilator as presented. No opposition, motion carries.

Agenda Item		Action Taken
	Ms. Cooke stated the 3 year lease on our Physical Therapy equipment expired on August 1, and we have been on a month to month lease. The equipment is still in good shape since during COVID we had a decrease in patient census. We are proposing to purchase this like new equipment in the amount of \$35,000. This item was not budgeted but has been added to the revised Capital Budget being presented for approval this meeting.	Motion was made by Clay Parker, seconded by Frances Hernandez, to approve the Physical Therapy Equipment Purchase as presented. No opposition, motion carries.
Equipment: Physical Therapy Equipment Equipment: Radiology Rooms	Ms. Cooke presented a request for (2) Tempo X-Ray Exam Rooms for Medical Imaging that will replace the 2 existing rooms that were brought over from the old hospital and retro fitted to be digital. We did budget (1) room for purchase this year and (1) room for purchase next year in the amount of \$400,000 each. Due to a bulk purchase by HPG, we are able to purchase the (2) Tempo X-Ray Exam Rooms for a total cost of \$529,000. This will be a savings of \$181,000.	Motion was made by Frances Hernandez, seconded by Terry Franklin, to approve the purchase of the Radiology Rooms as presented. No opposition, motion carries.
CFO Report	Ms. Gisan presented the Financial Statements for the month ended August 31, 2022 for review. She noted that cash on hand for August was \$64 days. August Restricted cash totaled \$2,343,426. Total patient revenue for August was \$4,151,580. August Cash Disbursement totaled \$1,638,533.61 which included \$1,140.53 of patient refunds.	Motion by Frances Hernandez, to approve the Financial Reports for July 2022, seconded by Albert Garza. No opposition, motion carries.
Administrative Report	<ol style="list-style-type: none"> <li>1. Received letter of an additional \$250,000 donation from Broughton Foundation, should receive funds in November.</li> <li>2. Business After Hours scheduled for October 20th - 5pm - 6pm</li> <li>3. Alicia Hernandez, FNP-C has joined MCHD as the School Based Clinic and Telehealth Nurse Practitioner</li> <li>4. Employee of the Month for August - Adelin Medina, Lab</li> <li>5. Rural Trauma Training will be held here on 9/29</li> <li>6. COVID Booster ordered, not received yet</li> <li>7. Extended Clinic hours for Flu Vaccines</li> <li>8. Diabetic Lunch &amp; Learn will be held here on 11/11 at 12pm</li> <li>9. Proposed Well-Med Contract for Clinic and Home Health. Contract will be accessed by patients covered under the United Healthcare Medicare Advantage plan.</li> <li>10. Nancy will be out of the office on 9/30</li> <li>11. Corina passed The Certified Professional in Healthcare Quality (CPHQ) exam from the National Association for Healthcare Quality.</li> </ol>	Motion by Frances Hernandez, to approve the Administrative Report, seconded by Clay Parker. No opposition, motion carries.
Adjourn to Executive Session at 1:43p.m.		
Reconvene to Open Session at 2:02pm		
Motion on Items Discussed in Executive Session		
Texas Government Code 551.074; Personnel Matters	Contract Renewal with Mark Salcone, D.O. Contract Renewal with Hima Parchuri, D.O.	Motion by Frances Hernandez, to approve the Contract renewals for Drs. Mark Salcone and Hima Parchuri, seconded by Clay Parker.
Adjourn Meeting at 2:09pm		Motion by Terry Franklin, to adjourn meeting, seconded by Frances Hernandez. No opposition, motion carries.

  
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 Board of Directors President

  
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 Board of Directors Secretary