MCHD
MARTIN COUNTY
HOSPITAL

Board of Directors

Regular Board Meeting

Monday, September 30, 2024

Attendees:

Morgan Cox, President
Albert Garza, Vice President
John Myrick, Secretary
Terry Franklin, Member
Clay Parker, Member - absent
Frances Hernandez, Member
Brian Jackson, Hospital Attorney
Mark Salcone, DO - Chief of Staff - absent

Nancy Cooke, CEO
Tonya Glisan, CFO
Linda Pierce, CNO - absent
Tina Columbus, Director Human Resources
Rebecca Brandon, Director of Rural Clinic
Amy Miramontes, Director of Quality
Tamara Sanford, Executive Assistant

Other Guests:
Jeff Deslaurier, Director IT / Compliance Officer

I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.

II. **Approval of Minutes:**
- **August 26, 2024 – Special Tax Meeting:** Minutes were reviewed. Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve the minutes as presented. Motion carries unanimously.
- **August 26, 2024 – Regular Board Meeting:** Minutes were reviewed. Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the minutes as presented. Motion carries unanimously.

III. **Public Comment:** None present.

IV. **Medical Staff Report – Board Report - Nancy Cooke:** Ms. Cooke presented the monthly report from the Medical Staff meeting for review. Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the Medical Staff Report for August. Motion carried unanimously.

V. **Medical Staff Privileges, Resignations and Terminations – Nancy Cooke:** Ms. Cooke presented the following providers for approval:

Appointments:
Susanna Mullinax, FNP-C – Family Medicine – MCHD - Courtesy
Betty Richardson, FNP-C – Family Medicine – MCHD – Courtesy
Tiffany Vaught, FNP-C – Cardiology – Alvarado Alliance - Courtesy

Re-Appointments:
Mark Davis, MD – Family Medicine – Concord Medical - Active
Michael Dragun, MD – Urology – MCHD – Active
Himansu Patel, MD – Diagnostic Radiology – Abilene Radiology – Active

Expired:
James Moody, MD – Family Medicine – Alvarado Alliance

Motion was made by Ms. Hernandez, seconded by Mr. Garza to approve the Medical Privileges for September. Motion carried unanimously.

VI. **Strategic Initiatives – Nancy Cooke:**

a. **Update on Plans to Construct New Clinic and Other Space as needed for Hospital District growth – MOB -** Ms. Cooke gave an update on the project. Steel going up, forms for the PT swimming pool be set. Moving along.

EMS Project – The EMS project is moving really quickly, pictures of the progress were reviwed.

b. **Letter of Intent with Vandergriff Group – Emergency Room Addition and Renovations and New Physical Therapy Treatment Addition – Ms. Cooke:** Ms. Cooke presented a letter of intent to start the planning and drawing process for this project. Estimated construction budget for both projects is $6,600,000.00. The preliminary estimated compensation to Vandergriff Group will be $528,000.00.

Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the Letter of Intent with Vandergriff Group – Emergency Room Addition and Renovations and New Physical Therapy Treatment Addition as presented. Motion carries unanimously.

c. **Updates on other initiatives –** None to report.

VII. **Quality Assurance – Nancy Cooke:** Ms. Cooke introduced the new Director of Quality, Amy Miramontes and welcomed her to the hospital. Ms. Cooke presented the 2024 Quality Dashboard for review.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Quality Assurance Report as presented. Motion carried unanimously.

VIII. **Departmental Reports –**

a. **Quarterly Compliance Report – Jeff Deslaurier:** Mr. Deslaurier introduced himself as the Director of Information Technology and the newly appointed Compliance Officer. Mr. Deslaurier presented the quarterly report for review.

Motion was made by Mr. Myrick, seconded by Mr. Franklin to approve the Quarterly Compliance Report as presented. Motion carried unanimously.

IX. **Discussion and Possible Action on Policies:** None.

a. **Contracts – Remedy Pain Management - Nancy Cooke:** Ms. Cooke stated this contract is a renewal with a cost of living increase.

Motion was made by Mr. Garza, seconded by Mr. Franklin to approve the Remedy Pain Management Contract for renewal as presented. Motion carried unanimously.

X. **Equipment – ORACLE – Patient Electronic Signature – Nancy Cooke:** Ms. Cooke stated this application will allow the hospital to design and build forms with our existing Cerner System which will help eliminate paper forms that are being scanned into the patient charts. The cost to implement this system is $35,367.50 with a reoccurring monthly fee of $600.00.

Motion was made by Mr. Garza, seconded by Mr. Franklin to approve the ORACLE – Patient Electronic Signature purchase as presented. Motion carried unanimously.

XI. **CFO Report – Tonya Glisan:**

- **Financial Report -** Ms. Glisan presented the Financial Statements for the month ended August 31, 2024 for review. She stated cash on hand for August was 767 days. Restricted cash totaled $4,433,255. Total patient revenue for was $2,448,827.

- **August Cash Disbursement** – Ms. Glisan stated the cash disbursements totaled $3,340,844.23, no patient refunds for August and credit card charges $24,401.05.

Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the CFO Report as presented. Motion carried unanimously.

XII. **Management Plan Update – Nancy Cooke:** Ms. Cooke presented the progress on the various projects we have going. We have been extremely busy this year. Ms. Cooke stated we will be working on updating the Strategic plan after the first of the year.

Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the Update on the Management Plan as presented. Motion carried unanimously.

XIII. **Approve Organizational Chart – Nancy Cooke:** Ms. Cooke presented the revised Organizational Chart for approval. The only change this month is the addition of Amy Miramontes as Quality Director. We will bring back next month with additional changes. We will have a new Director of Pharmacy starting but do not have a start date.

Motion was made by Mr. Garza, seconded by Mr. Franklin to approve the Organizational Chart as presented. Motion carried unanimously.

XIV. **Administrative Report – Nancy Cooke:**

- 10/22 – Jodey Arrington may be in the area and could stop at the hospital for about 30 minutes to see the facility.
- Clinic phone issues are hopefully resolved. Please let us know if you hear anything negative in the community. The issues were Westex issues as well.
- New billboards going up on I20.
- Flu shots available, please let us know if you would like one.
- TAPA – November 8th – 9:30am – 12:30pm – Virtual available – Board room will be booked.
- 2021 Ambulance remount in process.
- UMC hacked, only accepting burn patients until issue is resolved.
- Cyber Workshop – 10/2 – Jeff Deslaurier will be attending

- Employee Townhall Meetings will take place later in October.
- Abilene Radiology will split as of January 1. Part of the providers will service the Hendrick Healthcare systems and the others will continue to read for the other rural systems. There will be a contract change, they are wanting a flat annual rate of $375,000.00. They currently do their own billing and collections. We will bill and collect for the services going forward.

XV. **Adjourn to Executive Session:** 12:32pm

XVI. **Return to Open:** 1:36pm. Nothing to discuss.

XVII. **Adjourn Meeting:** Motion was made by Mr. Garza, seconded by Ms. Hernandez to adjourn meeting at 1:378pm. Motion carried unanimously.

Morgan Cox

Morgan Cox, Board President

10-28-24

Date

John Myrick

John Myrick, Board Secretary

10/28/24

Date