

**Martin County Hospital District
Board of Directors Meeting
Monday, February 27, 2023**

Members Present: Morgan Cox, Albert Garza, John Myrick, Terry Franklin

Members Absent: Clay Parker, Frances Hernandez

Hospital Staff Present: Nancy Cooke, Lisa Bibb, Tonya Glisan, Linda Pierce, Rebecca Brandon, Calvin Cargill, MD, Corina McKiski, Joan Harrison, Michael Sechrest, Samantha De La Pena, Tamara Sanford

Other Attendees: Brian Jackson - Hospital Attorney, Bill Parsons and Randall Thompson, VGA

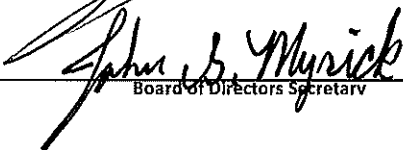
Meeting called to Order at 11:30 am by Board President Morgan Cox.

Agenda Item	Presentation/Discussion	Action Taken
Reading and Approval of Minutes from January 30, 2023 - Regular Board Meeting	Minutes reviewed with no corrections.	Motion by Terry Franklin to approve the minutes from the January 30, 2023 meeting with no corrections, seconded by John Myrick. No opposition, motion carries.
Public Comment	None	
Medical Staff Report	Dr. Cargill gave a summary of the medical staff report.	Motion was made by John Myrick, seconded by Albert Garza, to approve the Medical Staff Report. No opposition, motion carries.
a. Medical Staff Bylaws	Medical Staff By-laws were presented for approval.	Motion was made by Terry Franklin, seconded by John Myrick, to approve the Medical Staff By-laws. No opposition, motion carries.
Medical Staff Privileges and Terminations	Ms. Cooke presented the providers for Appointment, Re-appointment and Expiring Terms, for approval.	Motion was made by John Myrick, seconded by Terry Franklin, to approve the appointments, re-appointments and expiring providers as recommended by Medical Staff and presented. No opposition, motion carries.
	Appointment:	
	LaTisha Ward, FNP-C - MCHD	
	Edward Maurice Lopez, FNP-BC - MCHD	
	Sheri Talley, MD - Concord	
	Re-appointments:	
	None	
	Expiring Privileges:	
	None	
Strategic Initiatives		
Update on Plans to Construct New Clinic and Other Space as needed for Hospital District Growth	Bill and Randall presented updated plans for the new MOB including drawings of what the outside of the MOB will look like. Lengthy discussion ensued.	Motion was made by Terry Franklin, seconded by John Myrick, to move forward with the Medical Office Building Updated Plans as presented. No opposition, motion carries.
Update on action plan for Assisted Living and Nursing Home	Ms. Cooke presented information on discussions held with the Medical Staff and Senior Center attendees. We will continue to gather information to bring to the Board.	Information only.
Foundation Update	Ms. Glisan presented a Foundation update. 501c3 application is still in process, question came up that if the Foundation were to dissolve would the funds go back to MCHD, and that answer is yes. We are working on the Marie Hall application that is due March 15.	Motion was made by Terry Franklin, seconded by Albert Garza, to approve the Master Plan as presented. No opposition, motion carries.
Updates on Other Initiatives	none	
Quality Assurance Report	Ms. McKiski reviewed the Quality of Care Report, HCAHPS, Risk Management, Tracers Conducted and Key Performance Indicators for January. Ms. McKiski presented a video on Social Determinants of Health.	Motion was made by Albert Garza, seconded by John Myrick, to approve the Quality Assurance Report. No opposition, motion carries.

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Departmental Reports: CNO Report	Ms. Pierce presented the CNO Report for approval. Ms. Pierce discussed prescription assistance program, 4th Quarter HCAP Scores and AIDET Scripting.	Motion was made by John Myrick, seconded by Albert Garza, to approve the CNO Report. No opposition, motion carries.
Departmental Reports: TruLite Report	Ms. Harrison presented the TruLite Report for review. Ms. Harrison thanked the Board for the new Home Health Building, they are moved in and getting settled. TruLite currently has 58 people on service, Oasis documentation and CMS regulations were discussed.	Motion was made by Albert Garza, seconded by John Myrick, to approve the TruLite Report. No opposition, motion carries.
Departmental Reports: Patient Safety	Ms. Sechrest presented the January Patient Safety Report for review.	Motion was made by Albert Garza, seconded by Terry Franklin, to approve the Patient Safety Report. No opposition, motion carries.
Departmental Reports: Infection Control	Ms. De La Pena presented the 4th Quarter Infection Control Report for review.	Motion was made by Albert Garza, seconded by John Myrick, to approve the Infection Control Report. No opposition, motion carries.
Departmental Reports: Human Resources Annual Report	Ms. Bibb presented the Annual Human Resources Report for review. Ms. Bibb presented information on Employee Turnover, Recruitment, Education and Training.	Motion was made by Terry Franklin, seconded by Albert Garza, to approve the Human Resources Annual Report. No opposition, motion carries.
Policies: Surgical Services	Ms. Pierce presented the policies for review and approval. This is the bi-annual review and minor changes were made to the existing policies, updated logo. There is one new policy Management of Surgical Specimens replacing the current policy. The new policy follows ACORN guidelines.	Motion was made by Terry Franklin, seconded by John Myrick, to approve the Policies and Procedures as presented. No opposition, motion carries.
Policies: Utilization Review	Policy QA02: Utilization Review Plan 2023 updated to include the process for Code 44.	
Contracts: Surgical Direct South, LLC - Surgical Equipment	Ms. Cooke presented this contract for approval. This contract is for equipment needed for new Ophthalmologist Dr. Phelan, that would like to do cataract surgeries here. We will be bringing him next month for medical staff privileges.	Motion was made by Terry Franklin, seconded by John Myrick, to approve all contracts as presented. No opposition, motion carries.
Contracts: Guardian Security Renewal	Ms. Cooke stated this contract is a renewal. The price did increase from \$42.00 per hour per officer to \$45.00 per hour per officer and \$600 per month to have a marked vehicle on the premises.	
Contracts: Ramtech Building Systems, Inc.	Ms. Cooke presented this contract for approval. As discussed in the January Board meeting, this contract is to purchase two (2) portable buildings. The first building is a 42' x 64' Modular Clinic in the amount of \$361,866. The second building is a 28' x 56' Modular Clinic in the amount of \$252,018. Ms. Cooke stated the estimated total of both buildings fully furnished and equipment is \$750,000.	
Contracts: Service Contract with Callan	Ms. Cooke presented this contract for renewal. Callan provides IT and Cybersecurity Solutions. The cost is \$15,470.00 per month.	
Contracts: Shared Medical Services - Mobile MRI	Ms. Cooke presented this contract extension for approval. Shared Medical Services provides our Mobile MRI, this contract provides updated open MRI equipment at no extra cost. The extension is for 24 months, the new expiration date is 11/30/2028.	
Contracts: Employee Benefit Renewal Bids	Ms. Cooke presented the insurance renewal bids for approval. There is a 5.6% increase in rates but the cost to our employees will not increase.	
Contracts: Hospital Preferred Provider Agreement with Rotech Healthcare, Inc.	Ms. Cooke presented this contract for approval. This company supplies including oxygen, respiratory therapy equipment and other medical equipment for patients home use. This will help when discharging patients that need at home medical equipment to be discharged.	

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Contracts: Advanced Sterilization Products	Ms. Cooke presented this purchase for approval. Ms. Cooke stated that with our surgical department becoming busier with the Urologist and now Ophthalmologist, this equipment will cut down on the time it takes to sterilize instruments between cases. The total cost of this equipment is \$146,000 plus \$4,000 for electrical work needed to install.	Motion was made by John Myrick, seconded by Albert Garza, to approve the purchase of the Sterilization System as presented. No opposition, motion carries.
Board Self-Evaluations Review and Action Plan	Tabled to the March Meeting.	
CFO Report	Ms. Glisan presented the Financial Statements for the month ended January 31, 2023 for review. She noted that cash on hand for January was 612 days. Restricted cash totaled \$2,714,958. Total patient revenue for	Motion by Terry Franklin, to approve the Financial Reports for January 31, 2023 and appoint Morgan Cox, Terry Franklin and Albert Garza to review the draft budget, seconded by John Myrick. No opposition, motion carries.
CFO Report - Investment Report	Ms. Glisan presented an Investment Report update.	
CFO Report - 3 Board Member Panel to review Draft Budget	Ms. Glisan asked for 3 volunteers to review the draft budget. Mr. Morgan recommended the same panel from last year, Morgan Cox, Terry Franklin and Albert Garza. Meeting will be March 20th at 10am in the Board Room.	
Administrative Report	1. Ms. Jones purchased new 40" TVs for all patient rooms.	
	2. Matter of Balance classes will be held in the Dining Area every Monday and Friday in March, for the community to attend.	
	3. Maurice Lopez, FNP-BC will start in the clinic March 20th.	
	4. Pharmacy had a State Board Survey and did a great job.	
	5. Corina has tendered her notice, she will be leaving the facility.	
Adjourn to Executive Session at 1:59pm		
Reconvene to Open Session at 2:07pm		
Adjourn Meeting at 2:08pm		Motion by Albert Garza, to adjourn meeting, seconded by John Myrick. No opposition, motion carries.


 Board of Directors President


 Board of Directors Secretary