



**Board of Directors
Regular Board Meeting
Monday, February 26, 2024**

Attendees:

Morgan Cox, President	Nancy Cooke, CEO
Albert Garza, Vice President	Tonya Glisan, CFO
John Myrick, Secretary	Linda Pierce, CNO
Terry Franklin, Member	Lisa Bibb, Director Human Resources
Clay Parker, Member	Rebecca Brandon, Director of Rural Clinic
Frances Hernandez, Member	Michael Sechrest, Director of Quality
Brian Jackson, Hospital Attorney	Tamara Sanford, Administrative Assistant
Mark Salcone, DO - Chief of Staff	

Other Guests:

Samantha Delapena, Employee Health/Infection Control

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
- II. **Approval of Minutes:**
 - **January 29, 2024:** Minutes were reviewed. Motion was made by Mr. Myrick, seconded by Mr. Garza to approve the minutes as presented. Motion carries unanimously.
- III. **Public Comment:** None present.
- IV. **Medical Staff Report – Mark Salcone, DO - Chief of Staff:** Dr. Salcone gave a report from the monthly Medical Staff meeting. Dr. Salcone reported on departmental statistics and reporting. Emergency room visits increased from 650 in December to 703 in January.

Motion was made by Mr. Franklin, seconded by Ms. Hernandez to approve the Medical Staff Report. Motion carried unanimously.
- V. **Medical Staff Privileges, Resignations and Terminations – Linda Pierce:** Ms. Pierce presented the following providers for approval:

Appointments

- None

Re-Appointments

- Monica Hudson, CRNA – MCHD – Active
- James Rittmann, MD – Abilene Radiology – Active

Expired Providers

- d. **Annual Human Resources Report – Lisa Bibb:** Ms. Bibb presented the annual report for review. Ms. Bibb reviewed all the employee turnover rate of 15.7%, recruitment activity, retention programs, training programs and events.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve the Annual Human Resources Report, as presented. Motion carried unanimously.

- IX. **Policies and Procedures – Nancy Cooke:** Ms. Cooke presented the policy log for approval. Log included new policy on Workplace Violence, Policy SAF040.

Motion was made by Mr. Franklin, seconded by Mr. Parker to approve the Policy and Procedure Log, as presented. Motion carried unanimously.

X. **Contracts –**

- a. **ORACLE Community Works End-User Optimization & SEED Workshop - Nancy Cooke:** Ms. Cooke stated Laurel Silva, Clinical Informaticist, has been working with ORACLE to develop a program to review the setup in CERNER, provide additional education for staff on CERNER and improve workflows that will improve EHR satisfaction and efficiency. This has not been done since the implementation of the system in 2017. Updates to the system and employee turnover have contributed to inefficiencies in the use of the system. ORACLE will provide and end-user optimization at a cost of \$104,200. There is also a Sustainable Employee Education & Development (SEED) Workshop. The cost of this program is \$7,250.00. These cost are one-time fees.

Motion was made by Mr. Garza, seconded by Ms. Hernandez to approve ORACLE Community Works End-User Optimization & SEED Workshop. Motion carried unanimously.

- b. **Employee Benefit Renewal Bids – Nancy Cooke:** Ms. Cooke presented the insurance renewal bids for approval. There is a 7.5%, \$209,598 increase in rates but the cost to our employees will not increase. Annual total will be \$3,011,933.

Motion was made by Mr. Franklin, seconded by Mr. Parker to approve the Annual Renewal of Employee Benefits. Motion carried unanimously.

XI. **Equipment –**

- a. **2023 Ford 550 Cab/Chassis – Nancy Cooke:** Ms. Cooke stated Approximately 3 years ago, the Board approved the purchase of a new ambulance. Although the order was placed, DACO never received truck chassis from FORD to complete the unit. The chassis has now been delivered to Iowa and is available for use. We will be using this chassis to remount Unit 5.

Motion was made by Mr. Parker, seconded by Mr. Myrick to approve the purchase of the 2023 Ford 550 Cab and Chassis to remount Unit 5. Motion carried unanimously.

XII. **CFO Report – Tonya Glisan:**

- a. **Financial Report -** Ms. Glisan presented the Financial Statements for the month ended January 31, 2024 for review. She stated cash on hand for January was 665 days. Total patient revenue was \$5,451,521. Net income was \$2,142,676.
- b. **January Cash Disbursement –** Ms. Glisan stated the cash disbursements totaled \$1,147,415.07, and credit card charges \$30,689.30.

Motion was made by Mr. Garza, seconded by Mr. Myrick to approve the CFO Report as presented. Motion carried unanimously.

- XIII. 3rd Quarter Management Plan Update – Nancy Cooke:** Ms. Cooke presented the update for review and approval. We have been very busy, some goals have been moved to 2024, but overall met goals for 2023.

Motion was made by Mr. Parker, seconded by Ms. Hernandez to approve 3rd Quarter Management Plan Update. Motion carried unanimously.

XIV. Administrative Report – Nancy Cooke:

- a. Resolution in Support of Community Project for Improvements to Better Serve to Community – Remote EMS Station – Nancy Cooke –** Ms. Cooke stated Martin County Hospital District has the opportunity to apply for a USDA Community Project Funding Grant. This funding is available to assist local governments with capital projects that benefit their mission in the community they serve. The grant would be funded in 2026. It cannot be used to reimburse for previously made expenditures. Grant Works in Austin is assisting with the compiling of information needed for the grant and submitting to our Congressman, the Honorable Jodey Arrington for inclusion in an earmark package. Since we can't reimburse ourselves for previously made expenditures, we have chosen to focus on the need for an additional station in the northern part of the County.

Motion was made by Mr. Garza, seconded by Mr. Myrick to Adopt Resolution Support of Community Project for Improvements to Better Serve to Community – Remote EMS Station, as presented. Motion carried unanimously.

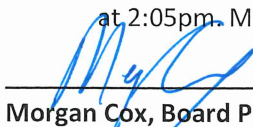
- Employee Town Hall Meetings going good.
- Community Town Hall tomorrow at Senior Center and hospital.
- Chamber Mixer – 2/29 at 5pm here.
- Super Bowl Chili Cook-off was a success, lots of chili and fun.
- Texas Tech held a Diabetic Luncheon here for our providers, great information.
- I will be attending Annual THA Retirement Meeting March 7th and 8th
- EMS Barn bids are due March 14th at 2pm, bid opening will be at 2:15pm.
- We will have a Hands Only CPR Class at Forsan on February 28th.
- Texas Healthcare Trustees Conference – San Antonio – July 23 – 25
- Information on Steward Health in Boardpaq.

XV. Adjourn to Executive: 1:28pm.

XVI. Return to Open Session: 2:04pm.

- a. Foundation Board Members Announced –** Ginger Tunnel, Justin Burch, Pam Grable, and Jonama Myrick.

XVII. Adjourn Meeting: Motion was made by Mr. Myrick, seconded by Mr. Parker to adjourn meeting at 2:05pm. Motion carried unanimously.


Morgan Cox, Board President


John Myrick, Board Secretary

3-25-24
Date

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