



Board of Directors
Regular Board Meeting
Monday April 28, 2026

Attendees:

Morgan Cox, President
Albert Garza, Vice President
John Myrick, Secretary
Terry Franklin, Member
Clay Parker, Member
Frances Hernandez, Member
Brian Jackson, Hospital Attorney
Mark Salcone, DO
Kip Wood, Director EMS
Bill Parsons, Vandergriff Group
Wyatt Hernandez, Cerris Builders

Nancy Cooke, CEO
Tonya Glisan, CFO
Linda Pierce, CNO
Jason Menefee - COO
Tina Columbus, Director Human Resources
Rebecca Brandon, Director of Rural Clinic
Amy Miramontes, Director of Quality
Angel Silva, Director Plant Operations
Landon Oneal, Senior Tech, Plant Operations
Randall Thompson, Vandergriff Group
Brent Bond, Cerris Builders

- I. **Call to order:** Mr. Cox called the meeting to order at 11:30am.
- II. **Reading and Approval of Minutes – Regular Board Meeting:** Minutes were reviewed. Minutes from March 30, 2026, were examined, leading to a motion to approve them, seconded and passed.
- III. **Public Comment – None**
- IV. **Medical Staff Report – Mark Salcone:** The Medical Staff Committee met on April 22nd, addressing new appointments, revisions to department policies in IT, compliance, dietary, nursing, and infection control, and a new policy has been created for compliance. Motion to approve medical staff report approved and seconded. Motion passed.
- V. **Medical Staff Privileges – Amy Miramontes:** Medical Staff privileges were approved for the following providers:
 - Dodd, Stephen, PAMotion to approve Medical Staff Privileges approved and seconded. Motion passed.
- VI. **Quality Assurance / Patient Safety Report - Amy Miramontes:** The Quality Patient Safety Committee met on April 20th and reviewed regular monthly quality reports. The committee reviewed the quarterly report and found no issues or concerns. The report shows an increase in inpatient falls, with two falls between February and March with no injuries. Erika Keune, our Patient Advocate, is now implementing daily rounds on patients and monitor grievances throughout the hospital. We are currently above the target for HP documentation completed within 24 hours. Current ER documentation shows 0% left without being seen, 0.68% left against medical advice, and 1.33% left before treatment was completed. The ER met its target of 120-minute arrival to discharge time. No mortalities were reported in March for both inpatient and outpatient categories. We continue to work on stroke patient documentation to ensure timely processing. Documentation of critical lab results and timely notification to providers is showing improvement, reaching a rate of 94%. There were no code blue incidents, but one rapid

response call was executed successfully, resulting in a positive patient outcome. Motion to approve Quality Assurance/Patient Safety Report approved and seconded. Motion passed.

VII. Discussion and Possible Actions on Policies, Policy Log - Amy Miramontes: One policy was revised in IT (IS-1.1.1), six revisions in nursing (TRA 001, TRA 0022, OB 001, OB 003, OB 005, OB 007), four revisions in dietary (FNS 002, FNS 003, FNS 004, FNS 017), two revisions in compliance (COMP 001, COMP 004), fourteen revisions in infection control (IC 008, IC 002, IC 020, IC 024, IC 022, IC 003, IC 001, IC 009, IC 010, IC 012, IC 026, IC 015, IC 030, IC 016), and one revision in anesthesia (OR 0036). One new nursing policy (NSG 018), one new business office policy (BO 5), one new anesthesia policy (OR0037), and one retired policy in infection control (IC 023). Motion to approve Policy Log approved and seconded. Motion passed.

VIII. Strategic Initiatives – Nancy Cooke:

- a. **Change Order for Additional General Conditions for Cerris Builders:** Wyatt Hernandez and Brent Bond, representing Cerris Builders, presented a change order request for an additional payment. The request covers back pay for staffing over an additional four-week period due to delays related to signage, landscaping installation and seasonal considerations, and interior digital wall art. The extended project duration resulted in a total cost of \$46,400.00. Cerris Builders indicated a willingness to reduce the request by one week, lowering the cost by \$11,800.00 bringing the amount requested to \$34,800.00. Previously allocated project funds totaling \$165,000.00 are scheduled to be returned to the hospital. A proposal was discussed to retain a portion of these funds, with an estimated return of \$130,000.00 following project completion. The board agreed to table the vote on the change order pending consultation with legal counsel. A motion to table the change order for additional general conditions for Cerris Builders was made approved and passed.
- b. **Presentation of Updated Master Plan:** Mr. Bill Parsons presented an updated master plan for the hospital. The updated plan involves relocating service areas to improve space efficiency, particularly moving administration to the 2nd floor to free up more clinical space. Another suggestion was made to remodel or expand space using new construction to potentially add more operating rooms and procedure rooms to address current space constraints. There were concerns regarding infection control and logistical compromises during construction discussed, considering alternatives like new construction. A long-term strategic plan was suggested to avoid piecemeal renovations and expansions, along with a need for more thorough financial planning for future development aiming for a more comprehensive development approach. Motion to approved presentation of updated master plan approved and seconded. Motion passed.
- c. **Discussion and possible vote to approve a contract with for construction of Emergency Department and Therapy Department and also authorize District CEO to sign all necessary documents to memorialize same:** Three bids for the ER and PT construction were received. Cerris Construction (\$11,299,000.00), Dennard Construction (\$12,700,000.00), and Mid-Tex of Midland (\$11,925,000.00). Plans for ER expansion include relocation of nurse station, addition of exam rooms totaling 11 and improvement in efficiency. Construction will take place in phases, prioritizing patient access efficiency in ambulance drive-through setup. A request is made for Mrs. Cooke to increase authorization limit for construction project expenditures to \$25,000.00 - \$50,000.00 for change orders without slowing the approval process. Motion to approve Cerris Construction and increasing Mrs. Cookes authorization expenditure increase to \$50,000.00 approved and seconded. Motion passed.

IX. Department Reports

- a. **Clinic – Rebecca Brandon:** The clinic reported increasing volume trends year over year. Express Care opened with positive performance in terms of patient turnaround times: 20 minutes in and out with x-ray results in as little as 15 minutes. During our provider meeting a new policy was approved that allows nursing staff to order A1C testing for diabetic patients directly at the clinic. There is one open grievance under review, but no immediate concerns are noted. Our quality report shows all metrics falling within expected range. Outreach to school districts for administrating vaccines is taking place

today and future outreach plans include 200 athletic physicals scheduled. Motion to approve the Clinic Report and seconded. Motion passed.

- b. **EMS – Kip Wood:** Positive results from DSHS biannual inspections, with no findings or deficiencies. Key changes include new EMS policies and efforts to update community and law enforcement about changes, with new protocols expected to begin in May with specific training for EMT's to work above their state-certified roles. Pending changes to EMS protocols are expected to start at the end of the week. Motion to approve EMS Report and seconded. Motion passed.
- c. **Home Health – Linda Pierce:** Martin County Home health department reports successful performance in patient care metrics including timely billing and patient satisfaction, although facing recruitment challenges for an administrator. Motion to approve Home Health Report and seconded. Motion passed.
- d. **Home Health Annual Education – Linda Pierce:** Martin County Home Health has established policies and procedures in place that encompass all aspects of care. Martin County Home Health provides a safe work environment, providing and maintaining adequate equipment. The agency provides a full disclosure of ownership in compliance with state and federal laws and regulations. Motion to approve Home Health Annual Education Report and seconded. Motion passed.

X. Equipment - Nancy Cooke:

- a. **Laparoscopic camera:** Discussion on the replacement of the laparoscopic camera costing \$21,974.26. Motion to approve the replacement of the laparoscopic camera and seconded. Motion passed.
- b. **OrthoGrid:** Discussion on purchasing two OrthoGrid equipment which is an attachment for C-arm machines used for aligning limbs during orthopedic procedures costing \$900 per case with an annual maintenance fee of \$29,900.00. Motion to approve purchase of OrthoGrid and seconded. Motion passed.

XI. Contracts:

- a. **Service Contract with Siddons Martin – Nancy Cooke:** This service contract with Siddons Martin covers 500 hours of preventative maintenance every six months on six ambulance units, costing \$42,900.00. Service contract is set up for maintenance records to be kept, ensuring maintenance compliance and readiness for ambulance units. This service covers about \$100,000.00 annually and includes labor, oil, and filters. Motion to approve Service Contract with Siddons Martin and seconded. Motion passed.

- XII. Donation of RV's to Disabled American Veterans (DAV) - Nancy Cooke:** Discussion for donating the 2 RVs to the Disabled American Veterans charter. If donation of RV's is approved, a DAV representative will come and pick them up. Motion to approve Donation of RVs to Disable American Veterans (DAV) and seconded. Motion passed.

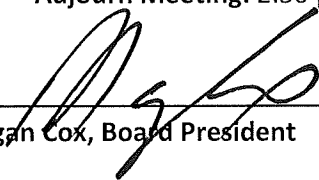
- XIII. Approve list of surplus items for sale – Tonya Glisan:** The hospital has surplus inventory taking up space including older furniture and TV's that require additional equipment to function. Items will be listed below market value due to the taxpayer funds involved. The date of the sale is to be determined. Motion to approve list of surplus items for sale and seconded. Motion passed.

- XIV. CFO Report – Tonya Glisan:** Request to approve FY 27 budget and review the financial statements and cash disbursement for March 2026

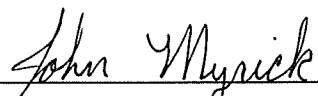
- Cash on Hand: 865 days
- Total Cash & Investments: \$99.3 million
- Tax Revenue: \$33.3 million collected to date
- Operating Loss: (\$583 thousand)
- Net Income: \$2 million year to date
- AR Days: 60

Motion to approve CFO report and seconded. Motion passed. Motion to approve FY 27 budget and seconded. Motion passed.

- XV. **Management Plan for 2025/2026 Update – Nancy Cooke:** The management plan reported successful achievements with progress in EMS expansion and affirmed strategic goals heading into the 2026/2027. Motion to approve the Management Plan for 2025/2026 Update and seconded. Motion passed.
- XVI. **Approve Management Plan for 2026/2027 – Nancy Cooke:** The management plan for 2026/2027 presents a solid strategy and goals for 2026/2027. Motion to approve the management plan for 2026/2027 and seconded. Motion passed.
- XVII. **Consider Date Change for May Meeting – Nancy Cooke:** Request for a date change for the May Board meeting due to the meeting falling on a holiday. Request to move meeting to May 26, 2026, at 11:30a.m. Motion to approve date change for May meeting and seconded. Motion passed.
- XVIII. **Administrative Report – Nancy Cooke:** Attended Commissioners Court on April 14th, received positive feedback. A meeting was held with the Martin County Sheriff and Stanton Police Chief to address EMS and ER policies. Went to Shannon Medical Center in Big Spring to introduce myself to the leadership team and discussed providers recruitment focusing on primary care and the absence of OB. We have upcoming town halls scheduled at various times and locations across the organization. The Permian Basin Behavioral Health Center is scheduled for a grand opening that our leadership team will attend. Hospital week is scheduled with a week of activities planned from May 11th – May 15th. There are two resignations at the manager’s level, Dan Rios, Laboratory Director and Chrissy Martin, Emergency Department Director. Presented the Henry Shein Video to the board that will be showcased on their website.
- XIX. **Executive Session:**
 - a. **Texas Government Code 551.071: Consultation with Attorney**
 - b. **Texas Government Code 551.074: Personnel Matters**
- XX. **Return to Open Session:** 1:58 p.m. The board voted to pay Cerris \$34,800.00 contingent upon all construction in the building and punch list is completed and depending on Mrs. Cooke’s approval of completion. Motion to approve the payment to Cerris and seconded. Motion passed.
- XXI. **Adjourn Meeting:** 2:50 p.m.


 Morgan Cox, Board President

5-26-26
 Date


 John Myrick, Board Secretary

5/26/26
 Date